1 December 1986

MEMORANDUM FOR:	All FBIS Headquarters Personnel
FROM:	Director, Foreign Broadcast Information Service
	Director, Foreign broadcast information service
SUBJECT:	Christmas Boxes

I would like to continue with the FBIS tradition of collecting money which would otherwise be spent sending each other holiday greeting cards and making a contribution to Children's Hospital or some other charitable organization. Boxes will be located on the desks of secretaries in all offices. Your Christmas cards may be placed on the 10th floor bulletin board in Key Building.

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